UNIV 2202: Academic Writing for Multilingual Students

Spring 2016

Instructor: Greg Timmons
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Syllabus

The course syllabus is a general plan for the course; deviations announced to the class by the instructor may be necessary.

UNIV 2202 offers grammar review, vocabulary development, and writing instruction for multilingual upperclassmen and graduate students from any discipline who need to further develop their writing skills for class papers, theses, dissertations, or for publication. Academic style guidelines appropriate to the student's field of study will be used.

Required Materials and Resources

Swales and Feak: Academic Writing for Graduate Students: Essential Tasks and Skills, 3rd edition

Students may wish to obtain or consult the appropriate style guide for their respective disciplines if one exists, but doing so is not required for the course.

Goals

The aim of the course is to help students who are non-native speakers of English increase their facility with written American-style academic English. Topics will include grammar, vocabulary considerations, expression, and reader expectations as well as other topics of interest. While the course will cover the general conventions of academic writing, students should note that most disciplines have their own particular conventions with regard to writing and should evaluate class discussion within the context of the expectations of their fields.

Course Requirements

Specific assignments will vary depending on the interests of the class and the writing issues that may exist. However, students will be asked to complete three special assignments (to be determined by the instructor) and should expect to receive homework assignments on a weekly basis.

Academic Honesty

As a University of Georgia student, you have agreed to abide by the University's academic honesty policy, “A Culture of Honesty,” and the Student Honor Code. All academic work must meet the standards described in “A Culture of Honesty” found at: www.uga.edu/honesty. Lack of knowledge of the academic honesty policy is not a reasonable explanation for a violation. Questions related to course assignments and the academic honesty policy should be directed to the instructor.
Following is the coverage schedule for the text. Additional material will be presented and covered in class, which may affect coverage of the text. Unit Seven and Unit Eight of the text may receive less coverage than the other units or may not be covered.

<table>
<thead>
<tr>
<th>Week of 1/11: Introduction; Unit One - An Approach to Academic Writing</th>
<th>Week of 3/14: Unit Five - Writing Summaries</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week of 1/18: Unit One</td>
<td>Week of 3/21: Unit Five</td>
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<tr>
<td><strong>MLK Holiday 1/18</strong></td>
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<tr>
<td>Week of 1/25: Unit Two - General-Specific and Specific-General Texts</td>
<td>Week of 3/28: Unit Six - Writing Critiques</td>
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<td></td>
<td><strong>Withdrawal Deadline 3/22</strong></td>
</tr>
<tr>
<td>Week of 2/1: Unit Two</td>
<td>Week of 4/4: Unit Six</td>
</tr>
<tr>
<td>Week of 2/8: Unit Three - Problem, Process, and Solution</td>
<td>Week of 4/11: Unit Seven - Constructing a Research Paper I</td>
</tr>
<tr>
<td>Week of 2/15: Unit Three</td>
<td>Week of 4/18: Unit Seven</td>
</tr>
<tr>
<td>Week of 2/22: Unit Four - Data Commentary</td>
<td>Week of 4/25: Unit Eight - Constructing a Research Paper II</td>
</tr>
<tr>
<td>Week of 2/29: Unit Four</td>
<td>5/2: Unit Eight</td>
</tr>
<tr>
<td>Week of 3/7: <strong>Spring Break</strong></td>
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**Access Policy**

Students with special needs are invited and encouraged to discuss them with the instructor.

**Policies**

Policies may be changed if circumstances warrant doing so. Continued enrollment signifies agreement to these policies. University and Division of Academic Enhancement policies take precedence.

**Grading**

Students are required to satisfactorily complete all of the special assignments and the majority of the homework assignments in order to receive a grade of “Satisfactory.” Attendance is also a requirement (see “Attendance”).

**Attendance**

While the instructor may take into account participation in academic conferences and other such activities, students are expected to attend class regularly and to be on time. Students who exceed four absences should expect to receive a grade of “Unsatisfactory.”

**Course Withdrawal**

Withdraw from the course and awareness of the withdrawal deadline are entirely the responsibility of the student. A student who is still listed as enrolled in the course at the conclusion of the term will receive whatever grade he/she has earned in the course.
Communication
In-class announcements and email will be used to inform students of class activities and other items of interest.

Additional Information
Out-of-class meetings with the instructor are by appointment.

Examples that illustrate common writing issues will be presented to the class. Some examples may reflect writing issues specific to students. However, no identifying information will be presented with regard to such examples, and no text from the work of students will be presented.

Some class activities may involve sharing written assignments with others in the class. Additionally, responses to homework assignments may be presented to the class (either as excerpts or completely) for the purpose of displaying viable options.