



Division of Academic Enhancement UNIVERSITY OF GEORGIA

UNIV 2302S – Success for Transfer Students Service Learning Course Fall 2022 – CRN: 54222

Course Instructor Information

Instructor: Nicholas Colvard

Email: nicholas.colvard@uga.edu

Office: 215 Milledge Hall

Virtual Office: Zoom link posted on eLC

Student Hours: T and W: 11:00 am – Noon

Course Meeting Information

Meeting Location: MLC 368

Meeting Time: Tues. & Thurs. 12:45-1:35pm

UNIV Courses are offered by the Division of Academic Enhancement, a unit of the Office of Instruction at the University of Georgia.

The Division of Academic Enhancement empowers all students to **Learn Differently** through innovative courses, programs, services, and student-centered initiatives. The DAE supports students as they transition into higher education and sustains their progress through the University's unique academic environment.

Course Description

Provides transfer students opportunities in writing, reading, research, and communication strategies for success within the University's unique learning environments. To enhance the transfer experience, students will examine resources and the missions, purpose, and character of the University. Selected texts, guest speakers, and campus events will provide materials for seminar exchanges. Hallmark of the course will be attention to the importance of attendance, preparation, and engagement in University classrooms.

Learning Objectives

Upon successful completion of this course, students will be more:

- Knowledgeable about the resources on campus and better prepared to understand and complete writing assignments for other courses
- Engaged with campus resources including academic, social, and health services
- Connected with the UGA community in and outside the classroom
- Understanding of the college academic expectations
- Skilled in how to gain research experience
- Prepared for future opportunities at UGA and beyond
- Engage in service projects in their local community by assisting various nonprofits with fulfilling their missions while students complete various learning tasks linked to developmentally based life skills research.

Course Breakdown

All course information including a copy of the syllabus, assignment due dates, and policy information can be found in eLC. Announcements about the class will be posted here as well as changes to the syllabus. You are responsible for checking eLC for announcements on a regular basis.

Your grade will be based on **1000 total possible points**, calculated from the following:

Class Engagement	200 points
Course Assignments	450 points
Outside Events	90 points (30 points each)
Service-Learning Portfolio	260 points

Class Engagement will be based on 1) attendance to the live, synchronous class session **and** 2) engagement in the eLC Discussion prior to each class session (or as communicated by the instructor).

Course Assignments will be based on class session topics/discussions and are meant to further enrich your learning and retention of the strategies, resources, or information covered.

Class Prompts

Each class period there will be a prompt related to that week's discussion topic in which students are to answer the prompt as well as engage with one another. Prompts will be posted at the start of class and part of the student participation/engagement grade will be based on their discussion.

Reflective Essays

Each class module students will be assigned to write a short essay. The essay should be typed and must address the topic of the week. Students will be asked to write about what information they discover regarding the topic at hand. Every essay must include observations about the topic and relevant resources as well as how students themselves might make use of or engage with that week's topic during their time as a student at UGA. At the end of the semester, students will be asked for the final assignment to turn in an updated resume and a short essay about their goals at UGA and beyond.

Outside Events

Throughout the course of the semester you will need to attend **at least 3** UGA sponsored events outside of the class meeting period. You can attend in-person events or virtual events. These events can be found listed in the UGA Calendar of Events (link located below). If you attend a UGA sporting event, you will only be able to receive credit towards one "outside event" for your calculated grade.

Following the event that you attend you will need to write **at least a one-page summary** of the event and how it impacted your UGA experience. *Format:* Arial or Times New Roman Font, Size: 10-12, 1" margins, Double-spaced paragraph spacing. This must be a UGA sanctioned or sponsored event, listed on the UGA Calendar of Events. **If you are unsure if the event you want to attend will be accepted, you must speak with your instructor beforehand to approval.** For example: a party hosted by one of the Greek houses affiliated with the University does NOT count.

Service-Learning Portfolio

The Service-Learning project for this course will be an engaging experience helping our Service-Learning partners - the [UGA Founders Memorial Garden](#) and the [UGA EthnoBotanical Garden](#) (both on campus!)

. We will find out our specific Service-Learning activities on the days of service, so please stay tuned for further details. This satisfies your service-learning requirement for the class.

For the Service-Learning experience, you will generate a **Service-Learning Portfolio** - which will consist of:

- **Individual Service-Learning Impact Reflections** (6 total for the semester) – in which you will write a reflection report for each service-learning experience we participate in as a class (180 points total, 30 points for each).
 - You will record your Service-Learning Impact Reflection on the Engage Georgia platform. Each Impact Reflection should already include the date and time for the event. Please rate and write about your experience. **Each reflection must include the 4 R's of Reflective Thinking** (see Table below).
 - If you have photos from the experience you would like to share, please do so in this impact entry.
 - Finally, please select that you would like to share this impact reflection on the engage.uga.edu platform. Further instructions will be on eLC.

- **Final Service-Learning Impact Report** (80 points)
 - Please note the due date for this report posted on eLC.
 - This report must be at least 3 pages in length (1.5 space, Times New Roman, 12 point font, 1 inch margins, header should only include student name and title of final impact report)
 - For your final report, please address the following 5 points
 1. In the introduction paragraph, please do the following:
 - Discuss the service-learning opportunity that you participated in.
 - Conclude the paragraph with a thesis statement that outlines what will be discussed in the reflection.
 2. Next, discuss the “what” by answering the corresponding questions in the table below.
 3. After you have addressed the “what” please discuss the “so what” by answering the corresponding questions in the table below.
 4. Then please discuss the “now what” by answering the corresponding questions below.
 5. Lastly, in the final paragraph
 - Summarize the Service-Learning experience
 - Provide 2-3 things that you learned from the experience
 - Discuss how it will influence you *both* personally and professionally going forward.

Rolfe et. al (2001)	4Rs Model of Reflective Thinking	Pretorius and Ford (2016)
What?	Reporting	<ul style="list-style-type: none"> • What happened?
	Relating	<ul style="list-style-type: none"> • How did this experience make you feel? • What went well?

So, what?	Reasoning	<ul style="list-style-type: none"> • What could you have done better? • How could you have been more involved? Or what would you have wanted to do?
Now what?	Reconstructing	<ul style="list-style-type: none"> • What have you learned from this? • How will this experience influence/shape your future?

Grading Scale

A 93.0-100%	A- 90.0-92.9%	B+ 87.0-89.9%	B 83.0-86.9%	B- 80.0-82.9%
C+ 77.0-79.9%	C 73.0-76.9%	C- 70.0-72.9%	D 60.0-69.9%	F 59.9% and below

Course Materials

This course does not have a required paid textbook or course materials requirement, all materials will be provided to you free of charge.

Georgia Traditions (app) <https://alumni.uga.edu/traditions/>
 Georgia Magazine (online) <https://ugamagazine.uga.edu/>
 UGA Calendar of Events (online) <https://calendar.uga.edu/>
 Flagpole Magazine (online) <https://flagpole.com/>
 Kaltura Videos (online) <https://kaltura.uga.edu>

Other readings will be made available when assigned and posted on eLC.

Course Policies

Students are expected to turn in assignments on time. Engagement in the course material and with the other students is mandatory (see Grading/Evaluation section).

Participation Policy

This class will be **face-to-face**. Student engagement and participation in every class is mandatory. If a student is unable to complete an assignment, they should contact the instructor as soon as possible to determine if an accommodation would apply.

Class engagement/participation accounts for **20% of your overall grade**. Being prepared for class discussion on the provided reading material or posted information is highly necessary in order for you to do well in the class.

Grade Appeal Process

University of Georgia students have the right to appeal academic decisions. The burden of proof for an appeal rests with the student. The policies governing the process of appealing grades are covered in the Academic Affairs Policy Manual, General Academic Policy: Student Appeals ([Section 4.05-01](#)). All grade appeals must be initiated in writing to the instructor within one calendar year from the end of the term in which the grade was recorded. The process for appealing a grade in a UNIV course can be found at: <https://dae.uga.edu/courses/appeal-process/>.

Disability Statement

If you anticipate issues related to the format or requirements of this course, please meet with me. I would like us to discuss ways to ensure your full participation in the course. If you determine that formal, disability-related accommodations are necessary, it is very important that you be registered with the Disability Resource Center (Voice: 706-542-8719 or TTY: 706-542-

8778) and notify me of your eligibility for reasonable accommodations. We can then plan how best to coordinate your accommodations.

Academic Honesty Policy

As a University of Georgia student, you have agreed to abide by the University's academic honesty policy, "A Culture of Honesty," and the Student Honor Code. All academic work must meet the standards described in "A Culture of Honesty" found at:

https://honesty.uga.edu/resources/documents/academic_honesty_policy_2017.pdf. Lack of knowledge of the academic honesty policy is not a reasonable explanation for a violation.

Questions related to course assignments and the academic honesty policy should be directed to the instructor.

Student Exceptionalities Statement

If you anticipate issues related to the format or requirements of this course, please meet with me. I would like us to discuss ways to ensure your full participation in the course. If you determine that formal, disability-related accommodations are necessary, it is very important that you be registered with the Disability Resource Center (Voice: 706-542-8719 or TTY: 706-542-8778) and notify me of your eligibility for reasonable accommodations. We can then plan how best to coordinate your accommodations.

Student Wellness

If you (or anyone you know) experiences debilitating academic stress (i.e., stress that paralyzes, induces persistent fear/anxiety), challenging life events, persistent negative emotions/moods, or other factors that hinder mental, physical, or emotional wellbeing, I encourage you to seek resources you need to be successful.

University Health Center

- Website: <https://www.uhs.uga.edu/newstudents/newstudents>
- Phone: 706.542.1162
- Email: contact@uhs.uga.edu
- Suicide Prevention 706.542.2
- Sexual Assault 24 Hour Hotline 706. 542.SAFE200
- The University Health Center offers FREE workshops, classes, mentoring and health coaching led by licensed clinicians or health educators:
<https://healthcenter.uga.edu/bewelluga/>

Counseling and Psychiatric Services (CAPS)

- Website: <https://www.uhs.uga.edu/caps/welcome>
- During office hours, you may call 706-542-2273.
- For an after-hour crisis, you may call 706-542-2200. Ask to speak with a CAPs clinician.

Student Care and Outreach

- Website: <http://sco.uga.edu/>
- Phone: 706-542-7774
- Email: sco@uga.edu

Student Veterans Resource Center

- Website: <http://svrc.uga.edu/>
- Phone: 706-542-7872
- Email: svrc@uga.edu

Other Division Resources

From peer tutoring through the Academic Resource Center to Academic Coaching to Student Success Workshops and more, the Division is committed to the success of all students at the University of Georgia. For more on these and other resources, visit <https://dae.uga.edu>.

Course Outline:

The schedule, policies, procedures, and assignments in this course are subject to change in the event of extenuating circumstances, by mutual agreement, and/or to ensure better student learning. All readings are required unless otherwise noted. Students should read/know required material by the date listed, at which time we will discuss or use the scheduled readings in class.

eLC Course Module	Class Session	Topic of Discussion
Module 1	August 18 th	Welcome and Introductions
Module 2	August 23 rd	Navigating eLC and the UGA App
	August 25 th	*Class Meets in Tate Student Center Engagement, Leadership, and Service Resources, Student Transitions
Module 3	August 30 th	Division of Academic Enhancement Time Management
	Sept. 1 st	Tour of Gardens
	Sept. 6 th	Academic Success Strategies Metacognition
	Sept. 8 th	“Service Learning” Thursday
Module 4	Sept. 13 th	Academic Advising
	Sept. 15 th	Sanford Tour (optional) “Service Learning” Thursday
	Sept. 20 th	Campus Bus Tour
	Sept. 22 nd	“Service Learning” Thursday
Module 5	Sept. 27 th	Career Center – Career Planning
	Sept. 29 th	Career Center – Resume Building
Module 6	October 4 th	Library Resources – Tour of Main Library
	October 6 th	“Service Learning” Thursday
Module 7	October 11 th	Financial Aid & Financial Literacy
	October 13 th	Class Check-in
Module 8	October 18 th	Supporting Wellbeing at UGA

	October 20 th	“Service Learning” Thursday
Module 9	October 25 th	Experiential Learning
	October 27 th	“Service Learning” Thursday
Module 9	November 1 st	Undergraduate Research Opportunities - CURO
	November 3 rd	Office of Global Engagement
	November 8 th	Class check-in
Module 10	November 10 th	Preparing for Finals
Module 11	November 15 th	Networking and Student Alumni Council
Module 12	November 17 th	Identity Development
	November 22 nd	Resiliency, Goal Setting, and Motivation
	November 24 th	No Class – Thanksgiving Break
	November 29 th	Class Share
	December 1 st	Class Wrap-up

Note: The course syllabus is a general plan for the course; deviations announced to the class by the instructor may be necessary.