



Division of
Academic Enhancement
UNIVERSITY OF GEORGIA

UNIV 1205E: Online Learning
Spring 2023 CRN#48668/9

Course Instructor Information

Instructor: Winfred Biddle
Email: sophiae@uga.edu
Phone/text: (*please consider adding to your contact list, as you will likely not have this syllabus with you when a question arises*) 404-797-1887
Student Hours: Mondays, 2-3 PM via Zoom; by appointment (please see eLC for more information)

Course Meeting Information

Meeting: Asynchronous Instruction
Location: Online

UNIV Courses are offered by the Division of Academic Enhancement, a unit of the Office of Instruction at the University of Georgia. UGA's Division of Academic Enhancement empowers all students to **Learn Differently** through innovative courses, programs, services, and student-centered initiatives. The DAE supports students as they transition into higher education and sustains their progress through the University's unique academic environment.

Course Description

This course prepares students enrolled in UGA online courses how to use the web for successful college experiences. The course covers: navigating online resources and services; using online tools for time management and organization; developing strategies for online learning; searching for content; and evaluating the credibility of online information.

Course Format

This course **meets asynchronously**. Content will be shared through regularly posted modules. These modules will include overviews of the assignment, with details and due dates. Given the compressed amount of time we will meet, you can expect to complete a few modules a week.

Learning Objectives

Upon successful completion of the course, students will be able to:

1. Optimize their learning preferences and mindsets when engaging with online courses and content.
2. Navigate UGA's wealth of online resources, services, and systems, as well as computer and software use in college life.
3. Utilize the science of motivation to avoid procrastination and the use of strategies and internet tools to enhance time management and organization to their advantage in learning online.
4. Locate and use contemporary tools and strategies of online group work, meetings, feedback, and project management.
5. Autonomously navigate library databases and tools, and determine the relevance and accuracy of online content.
6. Explore and utilize online resources and tools to enhance learning and motivation with textual sources (i.e., online readings) and multimedia sources (i.e., podcasts and online videos).

Assignments and Projects

Please familiarize yourself with eLC, as all project guidelines will appear there. I encourage you to contact me directly for clarification.

Grading/Evaluation

Credit points distributed among modules and a student research project (further details listed in the course schedule)

93-100% = A	92.9-90.0% = A
89.9-87.0 % =B+	86.9-83.0% = B
82.9-80.0% = B-	79.9-77.0% = C+
76.9-73.0% = C	72.9-70.0% = C
69.9-60.0% = D	<59.9% = F

Course Materials:

Available on eLC

Course Policies

A primary purpose of this course is to encourage critical thinking, perseverance through trials, and the ceaseless pursuit of excellence in all undertakings to the very best of one's ability through mastery of online learning. In this spirit, if at any time you do not know the answer to a question, ask. Always try. Partial credit on assignments may be granted for sufficient effort. No credit is granted for late or incomplete assignments, about which no effort to contact the professor ahead of the due date has been made.

Participation Policy

In the event that you miss a deadline, please reach out as soon as possible to make an arrangement for catching back up. I am here to serve your success

Student Exceptionalities Statement

If you anticipate issues related to the format or requirements of this course, please meet with me. I would like us to discuss ways to ensure your full participation in the course. If you determine that formal, disability-related accommodations are necessary, it is very important that you be registered with the Disability Resource Center (Voice: 706-542-8719 or TTY: 706-542-8778) and notify me of your eligibility for reasonable accommodations. We can then plan how best to coordinate your accommodations.

Academic Honesty Policy

As a University of Georgia student, you have agreed to abide by the University's academic honesty policy. UGA Student Honor Code: "I will be academically honest in all of my academic work and will not tolerate academic dishonesty of others." A Culture of Honesty, the University's policy and procedures for handling cases of suspected dishonesty, can be found at www.uga.edu/ovpi. Lack of knowledge of the academic honesty policy is not a reasonable explanation for a violation. Questions related to course assignments and the academic honesty policy should be directed to the instructor.

Mental Health and Wellness Resources:

If you or someone you know needs assistance, you are encouraged to contact Student Care and Outreach in the Division of Student Affairs at 706-542-7774 or visit <https://sco.uga.edu/>. They will help you navigate any difficult circumstances you may be facing by connecting you with the appropriate resources or services.

UGA has several resources for a student seeking mental health services

(<https://www.uhs.uga.edu/bewelluga/bewelluga>) or crisis support

(<https://www.uhs.uga.edu/info/emergencies>).

If you need help managing stress anxiety, relationships, etc., please visit BeWellUGA (<https://www.uhs.uga.edu/bewelluga/bewelluga>) for a list of FREE workshops, classes, mentoring, and health coaching led by licensed clinicians and health educators in the University Health Center.

Additional resources can be accessed through the UGA App.

Other Division Resources

From peer tutoring through the Academic Resource Center to Academic Coaching to Student Success Workshops and more, the Division is committed to the success of all students at the University of Georgia. For more on these and other resources, visit <https://dae.uga.edu>.

Course Outline:

The schedule, policies, procedures, and assignments in this course are subject to change in the event of extenuating circumstances, by mutual agreement, and/or to ensure better student learning. All readings are required unless otherwise noted. Students should read/know required material by the date listed, at which time we will discuss or use the scheduled readings in class.

Topic	Assignment	Point value	Week of
Lesson 1 Introduction	Course scavenger hunt: Introduction to online learning at the University of Georgia	5	1/9
Lesson 2 Time management	Time Awareness log with reflection	10	1/16
	Time management plan with reflection	10	
Lesson 3 Problem Solving	Problem solving in an academic environment: Introduction and practice	5	1/23
Lesson 4 Communication & Netiquette	Communication scenario discussion	5	1/30
Lesson 5 Course Project Planning and Commonly Used Digital Resources	Project (1): Proposed project planning worksheet	5	2/6
	Group meeting report	10	2/13
Lesson 6 Critical thinking	UGA Library recourses and Meme creation	10	2/20
Lesson 7 Common online learning frustrations	Discussion regarding life as an online learner	5	2/27

Lesson 8 Addressing learning gaps	Reading discussions on discussion board	5	3/13
	Project (2): Interview project report	15	3/20
Lesson 9 Video-based learning	Project (3): Interview recording	5	3/27
	Project (4): Video presentation	10	5/1

Note: The course syllabus is a general plan for the course; deviations announced to the class by the instructor may be necessary.

Special note: In the event that an extension for partial credit has been negotiated due to extraordinary circumstances, please note that all assignments are due by May 5